



14340 Elsworth St. Moreno Valley, CA 92553

JOB TITLE: Social Worker

FLSA: Exempt

DEPARTMENT: ORR

ACCOUNTABILITY: Lead Social worker

DATE REVISED: August 2019

MINIMUM QUALIFICATIONS

Education: Possession of an advanced degree from an accredited college or university with a major in an applied behavioral science, preferably social work.

Experience: A combination of three years of case planning, case management, and fieldwork in a public or private agency as a social worker or closely related job title.

Other: Possession of a valid State driver's license. Attainment of at least 21 years of age.

JOB DESCRIPTION

Under general supervision, performs a full range of targeted and/or general case management that is strength based, needs-based, community-based, and family-driven. Assesses the needs of UACs in care, develops Individual Services Plans, screens for human trafficking concerns, facilitates the safe and timely release or discharge of children and youth, documents the provision of services in case files. The social worker is responsible for developing and maintaining community relationships, networks, collaborations that improve the availability and quality of formal and informal services to families and children.

ESSENTIAL FUNCTIONS

- 1) Make case studies for the purpose of assessing problems and determining appropriate types and methods of treatment.
- 2) Investigate and provide services and referrals for clients where their physical or emotional welfare is involved.
- 3) Work with cases involving neglect, abuse, emotional or behavioral problems, physical/mental disabilities or other health conditions affecting a client's personality, family relationships, child or in-home care arrangements.
- 4) Develop intensive long- or short-term treatment plans to improve or restore individual or family functioning.
- 5) Conduct thorough psychosocial assessments on families.
- 6) Develop person-centered, strength-based case plans.

- 7) Assess family environment to determine potential or imminent threat to child permanency and stability.
- 8) Drive frequent, long distances to conduct field visits in order to carry out service plans, observe and assess client needs, and provide information and social work services.
- 9) Maintain up-to-date records of all aspects of case management and prepares reports and correspondence.

SALARY

Annual: TBD

PRE-EMPLOYMENT

All employment offers are contingent upon successful completion of both a physical exam that may include a drug/alcohol test and a criminal background investigation that involves fingerprinting. A felony or misdemeanor conviction may disqualify the applicant from employment with ACSI.

Alba Care Services Inc. FFA is an equal employment opportunity employer and no candidate for employment will be rejected on account of race, color, religion, national origin, age, marital status or sex. Candidates with physical impairments will be considered so long as it can be reasonably demonstrated that the duties and responsibilities can be effectively performed without hazard to the individual, fellow employee or clientele.

I have read and understood this job description and understand that it may be revised at any time (verbally or in writing) at the discretion of the Board of Directors. Also, I understand that it does not document all aspects of the job requirements, nor are my responsibilities limited to the areas stated above. This job description is only a general statement.

Employee Name

Date

Employee Signature